

District Leadership Team  
Minutes of the 11/7/05 Meeting

Members in attendance:

Sean Martinson, Mark Adams, Deanna Hron, Yvonne Wilson, Jim Peters, Colleen Schussman, Karen Moll, Yvonne Daigle, Charlene DeLawyer, Janet Florine, Bobbi Jo Hemphill, Matt Grose, Brent Brunetta.

Meeting started at 4:45 PM with Welcome from Mark Adams.

### **ELECTION OF OFFICERS**

Nominations were accepted and a white ballot was cast with no objections electing:

Co-chairs: Sean Martinson and Brent Brunetta.

Nominations were accepted and a motion was made and carried electing:

Secretary: Colleen Schussman who will work with two (2) student representatives in training for committee secretarial duties.

### **IMPROVEMENT PLAN PROCESS**

Improvement Plan process was reviewed by several committee members who were in attendance at today's meeting with John Fraelich. John reviewed processes necessary to complete the Improvement Plan that needs to be submitted to the State Dept by 11/23/05.

A committee will meet with C DeLawyer and M Grose to review the completed Improvement Plan before submission to the state.

### **REVIEW OF STRUCTURE OF DISTRICT LEADERSHIP TEAM**

1. Will meet to discuss and review 'District' items.
2. Issues addressed will always use 'student, teacher, etc' No personal information will be discussed, only issues.
3. Site teams will present District team with a report at each meeting.
4. Various committees (action teams) will be set up for research, recommendations for items that need to be addressed.
5. Minutes will be posted on the district website

### **MEETING TIMES AND DATES**

Future meetings will be held on School Board meeting dates at 4:30 pm and are scheduled to last approximately 45-60 minutes.

Special meetings may be held if deemed necessary. Committee meetings will be held as each committee decides.

## **OTHER ITEMS**

### Best Practice Grants

Current applications will be used until a new format has been set. A Best Practices Committee has been formed with members who attended a recent Staff Development Session.

Best Practice Grant Committee Members are: Yvonne Wilson, Deanna Hron, Mark Drotts, Jason Thurm, Charlene DeLawyer and Lisa Box.

### Staff Development Goals

Goals will be in line with the goals set at the Blandin Leadership Team Training.

### Technology – District Training

Discussed with Sean Martinson the ongoing training of staff members in the use of technology. Training will continue with a need to get the word out to staff members of Sean's availability. We need to find ways to provide that training in the midst of staff members already overwhelming schedules.

### Staff Stress Levels

How does the district help staff members with Stress? Will continue discussion at next meeting.

### Conflict Resolution for Adults

#### Bullying Topics (Training)

These topics are to be brought to the site teams for discussion and implementation. All staff (not just teaching staff) need to be trained in order for the best implementation.

### District Communication

Site Teams are asked to bring feedback to the next meeting in regards to the District Newsletter 'Olio'. Format? Future Topics? What should be/should not be in the newsletter?

District Website is state of the art. Thanks Sean! Format has seen fantastic changes. There is a need to limit future changes now that the basic format has been set in order to allow it to continue to be user friendly.

## **ADJOURNMENT**

Motion to adjourn the meeting at 5:45 by J Florine. Seconded by M Grose. MCU

## **NEXT MEETING**

December 5, 2005

HS Library 4:30 pm